

Job Description Animal Welfare Worker (equine)

Site: Church Knowle

Responsible to: Centre Manager

Main Purpose of the role

To work alone and as part of a team to admit, rehabilitate and re home equines. To ensure that all animals on site receive the highest standards of care and welfare at all times in accordance with MGAR policies. To provide visitors and service users with a positive and welcoming experiences at all times.

To ensure all animals on site receive high standards of welfare at all times in accordance with MGAR policies.

Essential Qualifications

- Full driving licence

Desirable Qualifications

- NVQ2 or equivalent in equine care

Essential Experience

- Experience of caring for young or challenging horses in a domestic or employment environment

Desirable Experience

- Paid or voluntary employment working in an animal welfare environment
- Working with members of the public providing high standards of customer care
- Administrative skills including computerised systems

The person

You will be friendly and approachable with the ability to work on your own or as part of a team. You will be confident around a variety of equines and able to demonstrate high standards of care and management. You will have strong communication skills and display a professional and courteous approach to members of the public and colleagues. You will be committed to the aims of MGAR.

Key accountabilities

This role involves minimal ridden work

Work as directed by the centre manager/person in charge

Day to day care of a variety of equines including cleaning, feeding, grooming and administration of medication as required.

Presenting a professional and friendly approach to customers and visitors both face to face and over the phone.

Maintain accurate paper and electronic records to include admission, adoption and veterinary information.

Assist with the promotion of the charity including fundraising, publicity and education events.

Salary

£8.21 per hour

Job Details

You will be required to work 8am – 4.30pm 5 days a week including alternate weekends. Due to the nature of the work it may at times be necessary to exceed these hours when work load demands.

The Church Knowle site is located in the village cares for and rehomes a variety of large and small animals. The site welcomes visitors 7 days a week and has a small shop and tea room, it also houses Margaret Green office teams including fundraising and marketing.

This job description is not exhaustive

To apply please visit www.margaretgreenanimalrescue.org.uk to download an application form or for more information call The Church Knowle Centre on 01929 480474. The closing date for applications is 28th April 2019.